

Memorandum



Date: July 18, 2007

To: Honorable Chairman Dorrin D. Rolle
and Members, Transit Committee

From: George Burgess
County Manager

Subject: Invoicing and DBE Status Report on the Program Management Consultant (PMC) Contract

TC
Agenda Item No. 8(F)

Attached is a follow-up report responding to questions asked by Board Members during the April 24, 2007 Board of County Commissioners (BCC) meeting regarding the PMC Contract.

I am pleased to inform you that the Disadvantaged Business Enterprise (DBE) participation for the period from March 16 through June 8 was at 25.4% on an accrued basis. While the overall paid and accrued participation rates from the inception of this contract in 2005 through June 8, 2007 are at 17.7% and 18.7% respectively, accrued participation for this period at 25.4% has been the highest participation rate to date. When compared to past accrued participation rates of 22.01%, this figure illustrates the progress made in working towards participation goals.

With regards to invoicing, the PMC committed to issuing labor invoices to MDT on 6/4/07, 6/14/07 and 6/29/07. Those milestones were met which puts invoicing back on schedule. The County released payment on 6/29/07 for \$1,088,010.71 for the labor invoice submitted on 6/4/07, and \$242,058.70 was issued to the DBE's on July 10, 2007. Because these payments took place in July, 2007 these amounts are not included in the paid-to-date percentage reflected in this report (17.7%) nor in the 18.7% accrual figure but will be posted in the next report.

The attached PMC DBE Participation Summary is broken down by category of consultant – prime, original DBE, new DBE, and non-DBE subconsulting firms. Actual payments and earned accruals are shown on the PMC DBE Participation Summary, along with their corresponding percentage participation amounts by firm. From this data, the total invoiced and paid to DBE firms as of March 16, 2007 is \$3,714,747, which reflects a 17.7% DBE participation of the total amount paid to all subconsultants. This is 0.2% less than the 17.9% figure reported last period. The reason for the reduction in participation for the DBE firms from the previous month is that actual payments were affected by the reconciliation of prior paid invoices (from Work Orders 1 and 2). These moneys were owed to mostly non-DBE firms and the payment to these non-DBE firms for Work Orders 1 and 2 during the period has resulted in a reduction in the calculated percentages relative to the previous month. No other payments were received or made during this period.

For the period through June 8, 2007, the total DBE cost, which includes total invoiced and paid with earned accruals, is \$4,512,153 (see attached PMC DBE Participation Summary Table). This \$4,512,153 results in 18.7% participation attributable to DBE firms. Comparison of this 18.7% with the attached DBE Participation Cumulative Goal Forecast shows that it is 0.3% short of the 19.0% target through June 8, 2007 (see figures in table under attached graph titled "DBE Participation Cumulative Goal Forecast"). Part of the reason for not being able to accrue additional work and come closer to the target is because certain work scope dedicated to DBE subconsultants has been on hold. For example, the DBE work on hold associated with Fare Collection alone (which has now been deleted from the PMC's scope of work) would have brought-up DBE participation from the 18.7% discussed above to 18.8% as of June 8, 2007. The PMC is reviewing the Work Plan to determine what other scope of work can be shifted to DBE subconsultants.

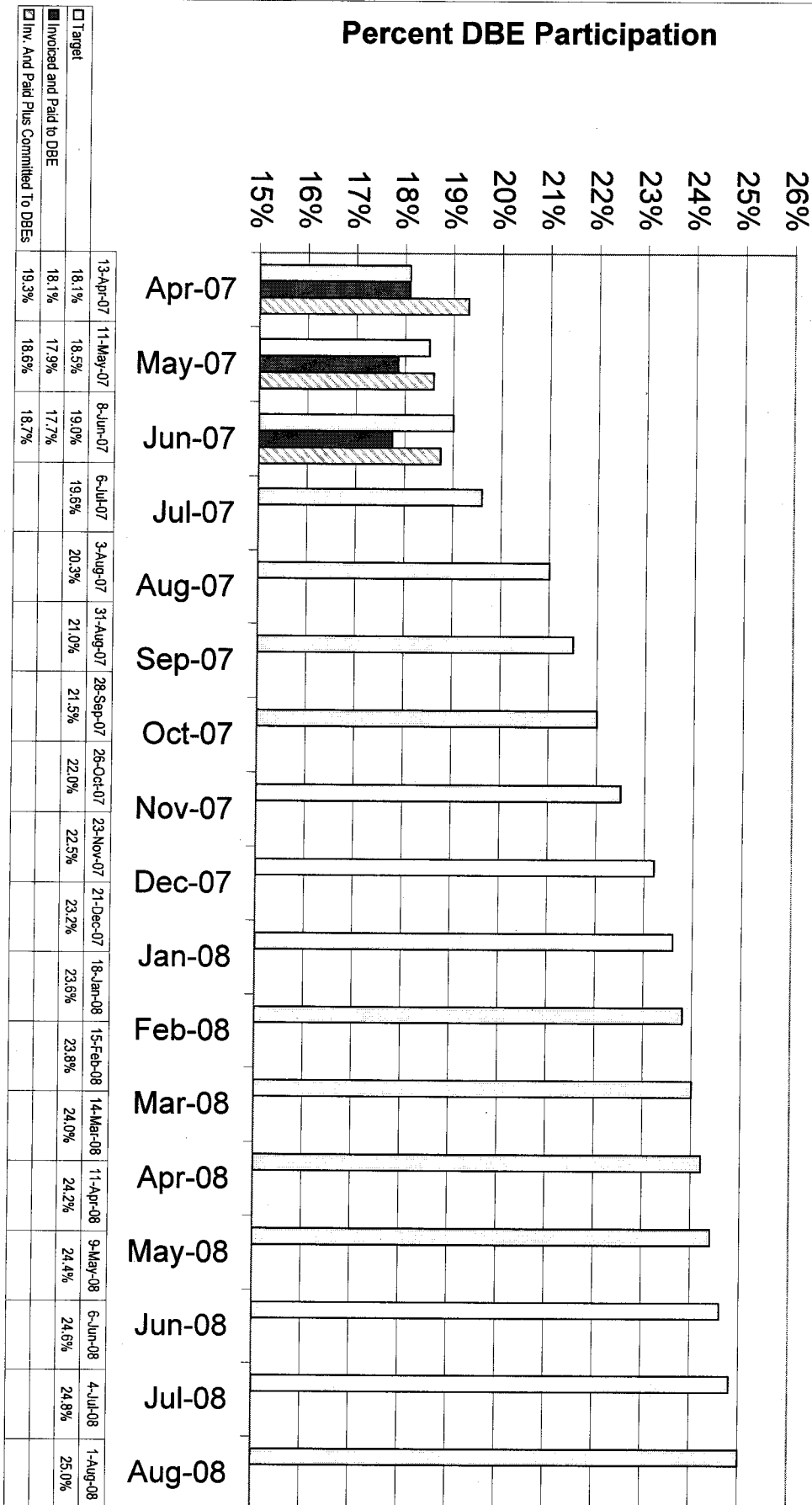
We will continue to closely monitor the PMC in order to ensure that the monthly targets are met.


Assistant County Manager

PMC DBE Participation Summary

Company	June 2005 PMC Proposal % Goal	Actuals As Of 22JUN07		Accruals As Of 08JUN07		Actual Paid + Accrued	
		Actual Payments Jun. 22, 2007	Actual Participation %	"Earned" Accruals	Accrued Participation %	Cost	Participation %
Prime Consultant							
Parsons Brinckerhoff	27.0%	\$7,208,826	34.4%	\$909,565	28.9%	\$8,118,391	33.7%
Non-DBE Subconsultants							
AECom		\$10,980	0.1%	\$24,827	0.8%	\$35,807	0.1%
DMJM + Harris, Inc.	24.0%	\$4,343,729	20.8%	\$511,881	16.3%	\$4,855,610	20.2%
Spillis-Candela & Partners				\$30,786	1.0%	\$30,786	0.1%
Post, Buckley, Schuh & Jernigan	24.0%	\$4,101,782	19.6%	\$625,572	19.9%	\$4,727,353	19.6%
The Allen Group, LLC	NIC	\$1,537,056	7.3%	\$216,881	6.9%	\$1,753,936	7.3%
MacTec	NIC	\$14,912	0.1%		0.0%	\$14,912	0.1%
Transit Systems Consulting	NIC			\$25,938	0.8%	\$25,938	0.1%
Total Non - DBE	75.0%	\$17,217,285	82.2%	\$2,345,448	74.6%	\$19,562,733	81.3%
A2 Group, Inc	2.0%						
Cardozo Engineering Inc	2.0%	\$366,309	1.7%	\$100,688	3.2%	\$466,997	1.9%
Carmen Morris & Associates, Inc.	1.0%	\$270,038	1.3%	\$64,741	2.1%	\$334,779	1.4%
EAC Consulting, Inc.	13.0%	\$1,448,569	6.9%	\$415,068	13.2%	\$1,863,637	7.7%
Nodarse & Associates	2.0%	\$4,821	0.0%		0.0%	\$4,821	0.0%
Phillips Consulting Group, Inc.	1.0%	\$395,671	1.9%	\$99,903	3.2%	\$495,574	2.1%
Triangle Associates, Inc	4.0%	\$244,856	1.2%	\$80,843	2.6%	\$325,699	1.4%
Total Original DBE Team		\$2,730,265	13.0%	\$761,242	24.2%	\$3,491,507	14.5%
Acumen	NIC						
Acumen	NIC	\$368,727	1.8%	\$0	0.0%	\$368,727	1.5%
Bay Area Economics	NIC	\$95,504	0.5%		0.0%	\$95,504	0.4%
Dickey & Associates	NIC	\$227,574	1.1%	\$36,164	1.2%	\$263,738	1.1%
Dovetail Consulting	NIC	\$292,677	1.4%	\$0	0.0%	\$292,677	1.2%
nMomentum	NIC			\$0	0.0%	\$0	0.0%
Total New DBE Firms		\$984,482	4.7%	\$36,164	1.2%	\$1,020,646	4.2%
TBD (to be allocated to DBE firms)	NIC						
Total DBE	25.0%	\$3,714,747	17.7%	\$797,407	25.4%	\$4,512,153	18.7%
TOTAL ALL PMC	100%	\$20,932,032	100%	\$3,142,855	100%	\$24,074,886	100%

DBE Participation CUMULATIVE GOAL FORECAST



Note: Actual Compliance based on payments made and received per PBIS.